President's Message
Margaret Kolaczyk, AFMS 2022 president

Hi everyone, I just returned from the CFMS Convention and Show hosted by the Antelope Valley Gem & Mineral Club in Lancaster California. Due to starting a new job, I was only able to attend on Saturday. So up at 4 am and drive for 3 1/2 hours. It has been some time since there was a CFMS Convention and Show and the Antelope Valley Gem & Mineral Club did not disappoint. They did a fantastic job. Hats off to the club—their hard work showed. This year there were 20 display cases in competition. I was unable to attend the banquet, so I do not know the final results. I can say that having display cases at any show is great and helps bring awareness to the public about what one can learn by joining a society/club. Some years back, Joe Goetz came up with the “Club Central” booth. This booth has information on the societies/clubs within the CFMS. Individuals are able to get information on what society/club is near where they live. The only downside is when a society/club does not update their information. As for me, it is always great to be able to see friends and make new friends when attending a show. I had hoped to be able to purchase some soapstone but no luck. The good side is that there will be more shows and one never knows what treasure is waiting around the corner. Happy hunting to one and all - be it on a field trip and/or at a show.

Respectfully Submitted

AFMS Scholarship Foundation By-Laws and Operating Procedures Revisions
Sandie Fender, Foundation President

Hi all,

After the first year of the pandemic, it became apparent that changes need to be made to the AFMS Scholarship Foundation By-Laws and Operating Procedures. Instead of stating emails, it needs to be electronic communications. This way any electronic communication, such as emails, Zoom meetings, or any new way to communicate would be acceptable. Please read the By-laws and Operating Procedures, as this will be voted on at the meeting in New Orleans in October. This is the first time to appear and the second time will be in the June issue.

A. F. M. S. SCHOLARSHIP FOUNDATION, INC.
BY-LAWS

ARTICLE I - MEMBERS

(a) The Members of this Corporation, hereinafter referred to as the Foundation, shall consist of the participating Regional Federations of the AFMS, the President and President-Elect of AFMS and President, Secretary and Treasurer of the Foundation.

(b) Members may be added through negotiations with the Foundation Executive Board and approval of the Board of Directors.

Continued on p. 3
Rockhounding and fossil collecting, as you know, are not allowed in the United States national monuments. However, when the BLM initial planning process began for the Mojave Trails National Monument in California, Rockhounds got involved. Rockhounds were very aware this was their one and only chance to possibly keep their collecting sites accessible within the new monument.

Rockhounds showed up, got involved and stayed involved during the initial planning process. Rockhounds learned how to submit public comments in the articulate way BLM management needed them presented, so the comments could be included in the official planning. Rockhounds submitted more public comments than any other organization or category of individuals involved in the planning process.

This was and is, amazing feedback for all Rockhounds. Many thought their aspirations too high a hill to even try to climb. Many thought the environmental groups already had the BLM planning “in the bag,” given the amount of lobbying money and attorneys they have at their use. Others leaned on their hope, hoping they could still collect in what has been one of their favorite collecting areas for more than 100 years. Rockhounds realizing last chances can be huge opportunities for success, worked together with American Lands Access, their societies, federation, the AFMS and the BLM. Rockhounds realized entitlement wouldn’t get them anywhere, but doing good work and working together would.

What’s up next? Although rockhounding and fossil collecting is currently allowed in the Mojave Trails National Monument, the next phase of planning the monument is coming up this year. Rockhounds will be showing up, getting involved, and staying involved again.

History is alive, always adding to its growth rings, as the future becomes our present and then our past. It will be up to Rockhounds to decide what our future will be. What Rockhounds have accomplished so far in the planning of the Mojave Trails National Monument, is monumental. If Rockhounds succeed in their efforts, and establish the approval of rockhounding in the final phase of the monument, it will be a major breakthrough for Recreational Rockhounding’s future.

For more information about the monument:
Watch the Rockhounding in the Mojave Trails National Monument video.
Mojave Trails National Monument | Bureau of Land Management (blm.gov)
Additional information on the Marble Mountains trilobite fossils.
Homophones — words that sound the same but have different meanings and spellings — can be tricky. There are three in particular that commonly confuse people, and I occasionally see the error in bulletins. They're very tricky, in part because of their usefulness, which means that we call on them over and over in our writing here and there.

The most commonly confused homophones and how to use them are They're, There, and Their. Our editors can avoid the mistakes if we understand them. Here’s what we need to know:

Their, there, and there are all pronounced the same way. Their is the possessive pronoun, as in “their car is red”. There is used as an adjective, “he is always there for me,” or as a noun, “get away from there,” and also as an adverb, “stop right there”. They’re is a contraction of “they are,” as in “they’re getting married.”

Most commonly used is “there,” and we might remember that this word has “here” in it. This can be helpful because it reminds us that this particular there is often about location:

- There it is.
- Put it there.
- Stay there.
- We'll be there soon.

It’s about location in the more abstract sense too:

- There you go.
- There is where we disagree.

Friends who are always there for you.

It’s also the one to use as the first word in sentences that have the subject after the verb:

- And it’s the one used with the verb be at the beginning of sentences and questions:
- There are plenty available.
- Is there a hotel in the town?

The other two are trickier because they both have the idea of the plural in them. The key is discerning between the contraction for “they are” (they’re) and the possessive of “belonging to them” (their).

They’re is a contraction that means “they are.” Words with an apostrophe are generally a contraction of two words, as in can’t (cannot) or won’t (will not).

They’re (they are) funny people.
They’re (they are) the cutest puppies ever.

It can be used of non-living things too:

They're (they are) both really good books.
They're (they are) two of our biggest problems.

The last of this trio, their, is the possessive form of they, so it has to do with what belongs to, relates to, or is made or done by certain people, animals, or things:

It's their house.
We're their neighbors.
The trees are losing their leaves.

In summary for our editors:

- There is the most common. It has the word here in it, which is helpful because it’s often about location.
- They're always means “they are.”
- Their is the possessive form of they.

Continued from p. 1

ARTICLE II - BOARD OF DIRECTORS

(a) Except as otherwise required by law or by these By-Laws, the control of the Foundation and its affairs and property shall be vested in its Board of Directors.

(b) The Board of Directors shall consist of the two (2) Directors from each participating Regional Federation that are Directors to the AFMS. These Directors are the President and Vice President or their designated alternate from their Regional Federation. The President-Elect of the AFMS also serves as a Director, along with the Officers of the Foundation. The Regional Directors are elected by their Regional Federation and may succeed themselves in office.

(c) If a vacancy occurs, the Regional Federation shall select a successor to fill such vacancy for the balance of the term.

(d) The Officers must personally be members in good standing of a club belonging to a participating Regional Federation of the AFMS. All succeed themselves in office.

(e) If any vacancy occurs the Board shall elect a successor to fill such vacancy for the balance of the term. Such election may be by mail ballot at the direction of the Foundation President.

ARTICLE III - OFFICERS

(a) The Directors shall elect a Foundation President, a Foundation Secretary, and a Foundation Treasurer, together with such other officers as the Board deems necessary for the operation and control of the Foundation. Election of a Foundation President shall be conducted in the uneven numbered years, election of a Foundation Secretary and a Foundation Treasurer shall be conducted in the even numbered years. They shall hold office for two years and their respective terms of office shall commence on the first day of the fiscal year following their election and terminate on the last day of the second fiscal year following their election, or until their successors are elected and qualify.

(b) The President shall be the principal executive officer of the Foundation and subject to the directives of the Board, shall have the general management of its affairs. The President shall preside at all meetings of the Foundation.

(c) The Vice-President shall be the President of the AFMS. The Vice-President shall assume the duties of the President of this Foundation in the event the elected President is unable to do so.

(d) The Officers must personally be members of good standing of the club belonging to a participating Regional Federation of the AFMS. All may succeed themselves in office.

ARTICLE IV - COMPENSATION

No Officer or Director shall receive, directly or indirectly, any salary, compensation, or emolument from the Foundation, other than reimbursement of out-of-pocket expenses authorized by the By-Laws. The Foundation may, however, pay compensation to employees or agents who are not members, directors, or officers of the Foundation.

ARTICLE V - FISCAL YEAR

The Fiscal Year of the Foundation shall commence on November 1st of each year and end on October 31st of each succeeding year.

Continued on p. 4
Continued from p. 3

ARTICLE VI - MEETINGS

(a) The regular annual Meeting of the Directors shall be held on the same date and meeting place as the AFMS Annual Meeting, immediately following the AFMS meeting. No notice of regular meeting shall be required.

(b) The Treasurer shall prepare and present to the AFMS Annual Meeting an Interim Report, verified by the President of the Foundation, showing the whole amount of properties owned by the Foundation, where located and where and how invested; there shall also be prepared in the same manner a statement of receipts and expenditures, including any scholarship appropriations and the recipients of same. A similar Annual Report shall be prepared by the Treasurer at the end of the fiscal year. Copies of both the Interim and Annual Reports shall be filed with the records of the Foundation and copies of these reports shall be presented in person or by mail to the Foundation Officers, Directors, Investment Committee Members, and the AFMS Historian. These reports are also to be provided to any person requesting a copy.

(c) The President, in consultation with the Foundation Vice President, Treasurer and Secretary, shall arrange for an annual audit or review of the Foundation’s books and records. This audit or review shall be conducted by a licensed Certified Public Accountant (CPA) who is not affiliated with the AFMS or the AFMS Scholarship Foundation. The Foundation Treasurer shall provide the auditor or reviewer selected with the records of accounts, statement copies and all other necessary records within 30 days of the end of the fiscal year. The audit or review must be completed as soon as practical but in all instances prior to the next annual meeting and in time for the filing of the necessary Tax Returns. A copy of the annual audit or review report shall be mailed to all Officers and Directors of the Foundation and be made available to anyone upon written request. The Treasurer shall make an announcement of the receipt of the audit or review report in the AFMS Newsletter.

(d) A Quorum shall consist of a majority of Directors and Officers of the Foundation.

(e) No proxy or absentee votes shall be accepted.

(f) Notice of all special, mail or (email) Electronic Communication meetings of the Foundation shall be mailed and (email) electronic communication to each Director and shall state the time and place of each meeting and the purpose thereof. Due to the distance involved, a mail or (email) electronic communication meeting may be held, stating the time, purpose and objective and the date for final vote and minimum notice to be give in all such cases. (email) Electronic communication may be used if the recipient acknowledges receipt of (email) electronic communication. Special, mail and (email) Electronic Communication meetings may be called by the Foundation President and Vice President acting together or by a simple majority of the Directors.

ARTICLE VII - FINANCES

(a) The funds of the Foundation shall initially be deposited or kept with a Bank or Banking Institution doing business in the area of the Treasurer. Such fund or other values may be invested only as a “prudent man” upon the order or orders of such Officers as may be prescribed by the Board of Directors. At no time shall such funds or values be invested in speculative ventures.

(b) The Treasurer is authorized to sign all checks for the withdrawal of funds upon receipt of a confirming authorization or voucher signed by another officer which meets the requirements of Article VII (c). The signatures of the President and the AFMS President shall also be authorized for use in emergency withdrawals only.

(c) No funds of the Foundation are to be expended for any purpose without the approval of the Board of Directors of the Foundation; however, such approval may be had through the medium of a predetermined and preapproved Budget.

(d) A financial bond shall be purchased covering those responsible for the collection and dispersal of funds for the Foundation. The amount of such bond is to be determined by the Board of Directors and purchased and held by the Secretary.

(e) Unrestricted funds, i.e. interest and dividend income and capital gains earned on donated funds may be used for scholarship grants and operating expenses. Interest income shall be accounted for using methods accepted by the Internal Revenue Service. Restricted funds (trust funds) shall be made up of contributions/donations to the Foundation and shall be held in trust by the Foundation. To remove or transfer to another financial institution any funds from the “restricted funds” (trust funds) requires the signatures of at least two (2) persons who are signatories on the account. All interest, dividends and capital gains (unrestricted funds) may be drawn by a single signature, normally the Treasurer. Only in the case of dissolution of the Foundation may they be distributed.

(f) Donations that are designated by the donor for special purposes (directly for scholarships, expenses, etc.) may be accepted by the Treasurer and placed in the appropriate account.

(g) Reimbursement of any unused scholarship payments or legal judgments may be received and shall be placed in the appropriate account.

(h) Copies of the Brokers monthly statements are to be mailed to all Foundation Officers, the AFMS President Elect and two other members of the AFMS who have investment experience selected by the President. (The two members may be members of the investment committee.)

ARTICLE VIII - RULES OF PROCEDURE AND ORDERS

The rules of procedure and order at all meeting shall be in accordance with Robert’s Rules of Order so far as applicable and when not inconsistent with these By-Laws.

ARTICLE IX - COMMITTEES

Committees may be appointed by the Board of Directors to carry out procedures and objectives desired in the raising of funds and for other purposes.

ARTICLE X - PURPOSES AND ACTIVITIES

(a) Details of operation, not included in the Articles of Incorporation or in the By-Laws of the Foundation, that are of a continuing nature, may be authorized and reduced to writing by order of the Board and such writings, to be known as Operating Procedures, shall be binding upon both current and succeeding administrations until amended, suspended, or rescinded by action of the Board.

(b) Should it appear desirable, in the opinion of the Board, to present an Award, Grant or Scholarship in Earth Sciences, and the funds of the Foundation are deemed sufficient to permit such Award, an Operating Procedure shall be instituted, and performed, the same to comply with Article VIII of the AFMS By-Laws, quoted as follows:

"Article VIII (of AFMS By-Laws) - Scholarship Foundation

Section 1. AFMS SCHOLARSHIP FOUNDATION: For the purpose of financially aiding young men and women in acquiring an education in the field of Earth Sciences, this Federation shall organize and form a Division of the Federation to be known as the 'AFMS Scholarship Foundation'. The Federation shall so organize this Foundation as to be incorporated and have its own Articles of Incorporation and By-Laws apart from the Federation; such laws to be formed and adopted by the Board of this Federation. The Foundation's Directors shall be selected from within the membership of this Federation in accordance with their own By-Laws. Annual reports shall be made by the AFMS Scholarship Foundation President, Treasurer and Audit Review person to the AFMS at the Annual Meeting of the Directors."

Continued on p. 5
ARTICLE XI - AMENDMENTS
(a) Alterations or amendments to these By-Laws may be made at any meeting of the Board of Directors by a vote of two thirds of the voting Directors; provided that notice of the proposed amendment is mailed by first class mail or (email: electronic communication) to all Directors of the Foundation by the Secretary at least thirty (30) days before such vote is to take place.
(b) The Secretary shall mail or by (email: electronic communication) notices of such proposed amendments when requested to do so by the President or in writing by two or more persons, all of whom are Directors or Officers of the Foundation.


AFMS Scholarship Foundation Inc.

Operating Procedures
Procedure #1

This Operating Procedure #1 is established by the Board of Directors of the AFMS Scholarship Foundation, hereinafter called the Foundation, in accordance with its By-Laws, Article X.

Section 1 - Honorary Awards

An Honorary Award will be presented by each participating Regional Federation at the Annual Meeting of such Regional Federation. These awards are to be presented to one individual from each participating Federation for achievement in outstanding contributions to understanding acceptance and methods of knowledge of the Earth Sciences. They shall be known as Honorary Award Winners. The Honorary Award Winner may be selected one time only.

Each Award Winner will have the privilege and obligation of selecting an Educational Institution or Institutions, in the United States, and shall cooperate with them in the selection of the students, hereinafter referred to as grantees, who will receive scholarship grants from the Foundation.

An AFMS Scholarship Foundation Grant will be made by the Foundation to the Institution(s) named by the Award Winner, to be used exclusively to help a postgraduate student studying for his or her Master's or Doctor's Degree in a division of the Earth Sciences.

Section II – Juries of Awards

Each Regional Federation may use any method it chooses to select nominees to be presented to its Jury of Awards for consideration in selecting that Regional’s Award Winner.

The Jury of Awards in each Regional Federation shall consist of three voting members as follows:

The Regional Foundation Directors, one shall act as chairman of the Jury of Awards for their Federation.

The immediate Past President of the Regional Federation.

If for any justifiable reason, the membership of the Jury cannot conform to this outline, the very next eligible Past President, in reverse order, of the Regional Federation shall become a member of the Jury.

The Jury of Awards shall confer, in person or by mail, or (email: electronic communication) upon the call of the Chairman and hopefully shall conclude its deliberations by January 15th of the year in which the award is to be made. The Award Winner shall be notified immediately by the Chairman of the Jury, informing him or her of the honor and his or her duties. Such notification must also be forwarded to the Foundation President, including information (vitaes) on the Honoree. The Foundation President shall promptly confirm this notification to the Honoree.

Section III – Scholarship Grants

Annually the Foundation Treasurer, in collaboration with the Foundation President, will estimate the funds available for distribution to grantees during the next ensuing school year. When the amount has been established, it is to be divided by the total number of grants being issued and the quotient rounded down in multiples of fifty dollars. This will be the amount of the grant per grantee.

In the event the amount of each grant is changed from the current amount, the Federation President will notify the Foundation Directors by written notice not later than November 15th of the fiscal year.

The Award Winners, with the help of the institution(s) shall be urged to make their selection of the grantees as quickly as is reasonable and submit this information to the Foundation President before the current school year end, if possible. This will give the grantees time to properly plan with the grant for the next school session.

The Award Winner is to advise the Foundation President of the grantees selected and the Institution(s) selected to receive the grant(s) during the next ensuing school year and certify to the Foundation that the selected grantees conform to the following requirements:

- The grantee may be of either sex, any color, creed, or national origin.
- He or she must be a post graduate student working toward a Master's or Doctor's degree in any of the Earth Sciences.
- No undergraduates are eligible.
- The grantee may not be related to any Officer, or Official having anything to do with making the selection.
- The Social Security number or student number must be included along with the name of and address of the contact person at the school, to whom the grant checks shall be sent.

This information should reach the Foundation President as soon as possible, but no later than August 1st for grants covering the ensuing school year.

AFMS Scholarship Foundation Inc.

Operating Procedures
Procedure #1

This Operating Procedure #1 is established by the Board of Directors of the AFMS Scholarship Foundation, hereinafter called the Foundation, in accordance with its By-Laws, Article X.

Section 1 - Honorary Awards

An Honorary Award will be presented by each participating Regional Federation at the Annual Meeting of such Regional Federation. These awards are to be presented to one individual from each participating Federation for achievement in outstanding contributions to understanding acceptance and methods of knowledge of the Earth Sciences. They shall be known as Honorary Award Winners. The Honorary Award Winner may be selected one time only.

Continued p. 6
Each Award Winner will have the privilege and obligation of selecting an Educational Institution or Institutions, in the United States, and shall cooperate with them in the selection of the students, hereinafter referred to as grantees, who will receive scholarship grants from the Foundation.

An AFMS Scholarship Foundation Grant will be made by the Foundation to the Institution(s) named by the Award Winner, to be used exclusively to help a postgraduate student studying for his or her Master’s or Doctor’s Degree in a division of the Earth Sciences.

**Section II – Juries of Awards**

Each Regional Federation may use any method it chooses to select nominees to be presented to its Jury of Awards for consideration in selecting that Region’s Award Winner.

The Jury of Awards in each Regional Federation shall consist of three voting members as follows:
- The Regional Foundation Directors, one shall act as chairman of the Jury of Awards for their Federation.
- The immediate Past President of the Regional Federation.
- If for any justifiable reason, the membership of the Jury cannot conform to this outline, the very next eligible Past President, in reverse order, of the Regional Federation shall become a member of the Jury.

The Jury of Awards shall confer, in person or by mail, or (email) electronic communication upon the call of the Chairman and hopefully shall conclude its deliberations by January 15th of the year in which the award is to be made. The Award Winner shall be notified immediately by the Chairman of the Jury, informing him or her of the honor and his or her duties. Such notification must also be forwarded to the Foundation President, including information (vita) on the Honoree. The Foundation President shall promptly confirm this notification to the Honoree.

**Section III – Scholarship Grants**

Annually the Foundation Treasurer, in collaboration with the Foundation President, will estimate the funds available for distribution to grantees during the next ensuing school year. When the amount has been established, it is to be divided by the total number of grants being issued and the quotient rounded downward in multiples of fifty dollars. This will be the amount of the grant per grantee.

In the event the amount of each grant is changed from the current amount, the Foundation President will notify the Foundation Directors by written notice not later than November 15th of the fiscal year.

The Award Winners, with help of the institution(s) shall be urged to make their selection of the grantees as quickly as is reasonable and submit this information to the Foundation President before the current school year end, if possible. This will give the grantees time to properly plan with the grant for the next school session.

The Award Winner is to advise the Foundation President of the grantees selected and the Institution(s) selected to receive the grant(s) during the next ensuing school year and certify to the Foundation that the selected grantees conform to the following requirements:
- The grantees be of either sex, any color, creed, or national origin.
- No undergraduates are eligible.
- The grantee may not be related to any Officer, or Official having anything to do with making the selection.
- The Social Security number or student number must be included along with the name of and address of the contact person at the school, to whom the grant checks shall be sent.

This information should reach the Foundation President as soon as possible, but no later than August 1st for grants covering the ensuing school year.

Upon receipt of such the Foundation will then establish the grant, to be known as the AFMS Scholarship Grant, and will at the proper times, remit the determined sum to be named institution(s), for the benefit and use of the grantee, in name of the Foundation. An AFMS Scholarship Foundation Grant will be made by the Foundation to the Institution(s) named by the Award Winner, to be used exclusively to help a postgraduate student working toward a Master’s or Doctor’s degree in any of the Earth Sciences. No undergraduates are eligible.

Women and men students are equally accepted. They need not be in actual want but should be reasonably in need of this assistance and worthy of it.

Section IV – Presentation of Honorary Awards

The AFMS Scholarship Foundation will provide an appropriate plaque for presentation to the Award Winners.

While Each Regional Federation may choose any method, it desires for presentation of the Honorary Award, it is recommended that It be given to the Award Winner at the Annual Convention Meeting or at the Awards Banquet at the Annual Meeting.

The introduction of the Award winner and the presentation of the plaque may be done by the Regional President. The operating Procedure #1 unanimously adopted by the Board of directors, June 22, 1994, at Houston, Texas, and amended on July 8, 2004 at Syracuse, New York, cancels and replaces all previously enacted O.P.#1, with revisions adopted September 2, 1971, with subsequent revisions.

Operating Procedure #2

This Operating Procedure #1 is established by the Board of Directors in accordance with the AFMS Scholarship Foundation, with its By-Laws, Article 1(a)

**Nominating Committee**

Whenever it appears that there will be need for election of one or more Officers of the Foundation, either at the regular Board Meeting, or by mail, or (email) electronic communication the President of the Foundation shall appoint a Nominating Committee to select and present for the Board’s consideration, candidates for such office or offices. Such committee shall consist of three members, selected among the Officers, Directors and/or Members of the Foundation; whenever possible one member shall be an Officer and the other two shall be Directors of the Foundation. The President shall designate one of the three to act as Chairman of the Committee.

Receive, review, sign and file all required Tax Returns and regulatory Forms and communications with the appropriate government agencies.

Correspond with Honorary Awardees. Included in this letter must be the following:
- Working toward a Master’s or Doctor’s degree. NO UNDERGRADUATES.
- Major must be in any area of the Earth Sciences
- Women and men students are equally accepted
- They need not be in actual want but should be reasonably in need of this assistance and worthy of it.
- We must have their Social Security Number or Student Number as that is how the school tracks the students.
- We also need the name of the school’s contact person, along with their address, in order to forward the money. The President will correspond with the students.
- Prepare changes to the By-Laws as needed and submit to the Secretary for disbursement to the Directors and/or Members as required.
- All other duties required by the By-Laws and Operating Procedures.

With the aid of the Treasurer, make up a budget for the coming year, to be included in the Annual Meeting Agenda.
Vice President
Assume the duties of the President in his/her absence or incapacity.
Assist the President in the appointment of all committees.
Other duties as required by the By-laws and Operating Procedures.

Make certain a suitable plaque is purchased to be presented to the AFMS Scholarship President at the Annual Meeting Awards Banquet, at the end of the term of office.

Secretary
Take minutes of all regular and special meetings.
Arrange for Honorary Awardee plaques.
Assist the President with correspondence.
Assist the President with agenda and arrange for its distribution.
Notify proper state agencies of any change to the registered agent.
Notify proper Federal and state agencies of changes to the By-Laws or Articles of Incorporation, including the Secretary of the State of Minnesota, our State of Incorporation.
Maintain minutes and all legal documents and changes thereto.
Provide the AFMS Historian with copies of minutes, amendments, meeting agenda and all other legal documents.
Procure financial bonding of the Treasurer and any other officers who would handle money or assets as directed by the Board of Directors and maintain records of the same with copies to the Foundation President and Vice President.
Provide corporate resolutions to all necessary banks and financial entities.

Upon receipt of such the Foundation will then establish the grant, to be known as the AFMS Scholarship Grant, and will at the proper times, remit the determined sum to be named institution(s), for the benefit and use of the grantee, in name of the Foundation.

If, for any reason, a grantee fails to use the full amount of the grant, the unused portion may be granted to another eligible student who meets all of the required qualifications.

Section IV – Presentation of Honorary Awards
The AFMS Scholarship Foundation will provide an appropriate plaque for presentation to the Award Winners.
While each Regional Federation may choose any method, it desires for presentation of the Honorary Award, it is recommended that it be given to the Award Winner at the Annual Convention Meeting or at the Awards Banquet at the Annual Meeting.
The introduction of the Award winner and the presentation of the plaque may be done by the Regional President.
The Committee shall be appointed as soon as possible after it becomes known to the President that a vacancy will occur, though not more than three months before the date of the election if it is to be held at a regular meeting.
The Committee shall act as it deems fit in the selection of candidates. However, it shall nominate only such persons as are qualified for the contemplated office under the By-Laws and who have signified their willingness to serve if elected.
The Board, in conducting the election of Officers, shall consider the candidates presented by the Committee, but may also consider candidates nominated from the floor, by mail (email) or electronic communication when balloting will be done by mail, provided these candidates are qualified and are certified as willing to serve if elected.
The Chairman of the Committee shall report the activity of the Committee to the Board of Directors at the succeeding Annual Meeting.

This Operating Procedure #2 adopted June 28, 1967, amended June 17, 2021

Operating Procedure #3

This Operating Procedure #3 is established by the Board of Directors in Accordance with the AFMS Scholarship By-Laws, Article X (a)

Travel Reimbursement
Travel expenses shall be reimbursed on a round trip basis.
The representatives of the AFMS Scholarship Foundation shall be:
The President
The Secretary
The Treasurer
Representatives authorized to attend Scholarship meetings, and attending, shall be reimbursed at the cost of Air Coach Fare or at the currently established IRS business mileage rate. Whichever is less, less and reimbursement received from other Federations.


Operating Procedure #4

This Operating Procedure #3 is established by the Board of Directors in Accordance with the AFMS Scholarship By-Laws, Article X (a)

Investment Committee
In accordance with Article IX of the Foundation By-Laws, and under authority granted the Board in Article VII (a) of the Foundation By-Laws, the board hereby establishes a committee to be called the investment committee.
The function of this Committee shall be to direct the Foundation Officers in the investment of the Foundation’s funds for the purpose of producing income, and such directions shall be permissive and as binding on the Officers as if issued by the Board of Directors.
The Committee shall consist of the President, Vice President, Treasurer, and other persons with an understanding of financial investing. The other members are to be appointed annually by the President with approval of the other officers. Any of these persons may be terminated by action of the The Foundation President shall act as Chairman of the Committee.
Any investment action taken shall be with the approval of two (2) or more members of the Committee. All actions are to be strictly within the restrictions stated in Article VII (a) of the Foundation By-Laws.
The expenditure of funds, for investment purposes, when approved by the Investment Committee is exempt from restrictions stated in Article VII (c) of the Foundation By – Laws.


Continued on p. 8
Operating Procedure #5

In accordance with Article IX of the Foundation By – Laws the Board hereby establishes an Operating Procedure for the duties of the officers and other committees of the Foundation.

Duties of Officers and Committees

President
Oversee the operations of the Foundation.
Preside over all meetings.
Prepare an agenda for all meetings.
Appoint committees with consultation with the Vice President.
Assist in arranging audit reviews for the financial records in consultation with the Vice President and Treasurer of the Foundation. See By – Laws, Article VI (c)
Forward all audit review reports to the AFMS Secretary for inclusion in the AFMS Annual Meeting Agenda.
Receive, review, sign and file all required Tax Returns and regulatory Forms and communications with the appropriate government agencies.
Correspond with Honorary Awardees. Included in this letter must be the following:
   Working toward a Master’s or Doctor’s degree. NO UNDERGRADUATES.
   Major must be in any area of the Earth Sciences
   Women and men students are equally accepted
   They need not be in actual want but should be reasonably in need of this assistance and worthy of it.
   We must have their Social Security Number or Student Number as that is how the school tracks the students.
   We also need the name of the school’s contact person, along with their address, in order to forward the money.
   The President will correspond with the students.
Prepare changes to the By-Laws as needed and submit to the Secretary for disbursement to the Directors and/or Members as required.
All other duties required by the By-Laws and Operating Procedures.
With the aid of the Treasurer, make up a budget for the coming year, to be included in the Annual Meeting Agenda.
Prepare changes to the By-Laws as needed and submit to the Secretary for disbursement to the Directors and/or Members as required.
All other duties required by the By-Laws and Operating Procedures.
With the aid of the Treasurer, make up a budget for the coming year, to be included in the Annual Meeting Agenda.

Vice President
Assume the duties of the President in his/her absence or incapacity.
Assist the President in the appointment of all committees.
Other duties as required by the By-laws and Operating Procedures.
Make certain a suitable plaque is purchased to be presented to the AFMS Scholarship President at the Annual Meeting Awards Banquet, at the end of the term of office.

Secretary
Take minutes of all regular and special meetings.
Arrange for Honorary Awardee plaques.
Assist the President with correspondence.
Assist the President with agenda and arrange for its distribution.
Notify proper state agencies of any change to the registered agent.
Notify proper Federal and state agencies of changes to the By-Laws or Articles of Incorporation, including the Secretary of the State of Minnesota, our State of Incorporation.
Maintain minutes and all legal documents and changes thereto.
Provide the AFMS Historian with copies of minutes, amendments, meeting agenda and all other legal documents.
Procure financial bonding of the Treasurer and any other officers who would handle money or assets as directed by the Board of Directors and maintain records of the same with copies to the Foundation President and Vice President.
Provide corporate resolutions to all necessary banks and financial entities.

Treasurer
Receive all funds of the Foundation and Deposit, without delay, only in official Foundation accounts.
Disburse funds only for approval expenditures with proper authorization of another officer.
Provide contributors with acknowledgement of their contributions with copies sent to the President.
Provide notification of Memorials to the Family of the deceased, with copy to the President.
Maintain books and records of all funds, investments, and disbursements, including an account for Contributions/Donations entitled “trust account”, an account for surplus investment income entitled “surplus account” and an account for operating expenses entitled “operating expenses”
Have books and records ready and available for Audit Review within thirty (30) days from the end of the fiscal year.
Prepare all government regulatory forms and furnish completed forms and forward to the Audit Review office to be completed and forwarded to the President for signature.
Prepare both an interim (mid-year) and annual financial report. A copy is to be provided to the Foundation Officers and Directors with copies provided either by mail or presented at the Annual Meeting, but in no later than forty-five (45) days after its completion.
The Treasurer shall see that all bank signatures cards and investment account Corporate resolutions are revised with sixty (60) days of a change in the officers authorized to access such accounts.
With the aid of the President, make up a budget for the coming year to be included in the Annual Meeting Agenda.
With the aid of the President, make up a budget for the coming year to be included in the Annual Meeting Agenda.

Operating Procedure #6
The Operating Procedure #6 is established by the Board of Directors in accordance with the AFMS Scholarship Foundation By – Laws, Article X (a).

Regional Directors
Directors approve the business of the Foundation and elect the Officers.

The Directors are: The two (2) members from each participating Regional Federations who are the Directors to the AFMS, plus the President and President – Elect of the AFMS who automatically become Directors.

Term of Office of Directors: From November 1st through the following October 31st. Directors may succeed themselves.

Duties of the Foundation Directors
Select the Honorary Award Winner for your Federation. See O.P. #1, Honorary Awards
Attending the Annual Business Meeting of the Foundation Directors. See By-Laws, Article VI, Meetings. This meeting is held on the same day and follows the AFMS Business Meeting.
In addition to conducting the Foundation Business, the Directors elect the Foundation Officers, who are elected for two (2) year terms. The President is elected in the odd numbered years and the Secretary and Treasurer are elected in the even numbered years and may succeed themselves in office. The office of Vice President of the Foundation is automatically filled by the current AFMS President each year.

As Directors, you are responsible for publicizing the work of the Foundation. This includes providing your Regional Newsletter with pertinent information on the Foundation, your Honorary Award Winner and students selected.

The Foundation President will prepare a release listing all the Honorary Award Winners for the year and also listing the students as soon as they have been chosen.

Calendar for Scholarship Foundation Directors

Nov. 1st Take office for the year as Director from your Federation. Complete work on selection of Honorary Award Winner for the coming year.
Nov. 15th The AFMS Scholarship Foundation President must notify all Directors if there is a change in the amount of the grant for the coming year.
Jan. 15th Notify Honorary Award Winner and forward Vitae on him/her to the Foundation President. (include a photo if possible)
June 1st Obtain information from your Honorary Award Winner on school(s) and students selected and make sure a copy of this information has been provided for the Foundation President.

Your Annual Federation Banquet
Make Presentation of plaque to Honorary Award Winner. Often it is possible to have the students present. If unable to make the presentation at the banquet, arrange an appropriate ceremony for the presentation.

Annual AFMS Convention
Attend the Annual Business Meeting of the Foundation Directors, help immediately follow the AFMS Meeting.
Continuing
Obtain Nominees for your Honorary Award Winner for the coming year. Have a List of Nominees ready to turn over to your successor.

Oct. 31st Turn files over to your successor.

Operating Procedure #6 adopted July 8, 2004, at Syracuse, New York.

Operating Procedure #7
This Operating Procedure #7 is established by the Board of Directors in accordance with the AFMS Scholarship Foundation By – Laws.

Regional Scholarship Chairperson
This Operating Procedure is a guideline and does not supersede The Regional Operating Procedure concerning the Scholarship Chairperson.

Each Regional Scholarship Chairperson is an appointee of the Regional Federation and is not appointed by the AFMS Scholarship Foundation. They are subject to the control of, and instruction from, the Regional Officers and not the Foundation Offices. Expenses are reimbursed to the Scholarship Chairperson by the Regional Federation. They are subject to the control of, and instruction from, the Regional Officers and not the Foundation Offices.

Their Function is:

1. To encourage the Clubs, societies and individuals who are members of their Regional Federation to support the AFMS Scholarship Foundation with donations.
2. To allow the Scholarship Chairperson to accept donations from businesses within the boundaries of the Federation.
3. To receive donations and forward them to the AFMS Scholarship Foundation Treasurer
4. To keep a record of each Donor’s donations, either on a computer or in a ledger.
   a. The Chairperson’s records are the only place where each Donor’s record is kept. It is important, therefore, that these records be kept accurately, up-to-date and that the AFMS Scholarship Treasurer be notified.
   b. From time to time, donations are sent to the AFMS Scholarship Foundation officers, direct from Donors. The Regional Chairperson will be notified of all such donations, be letter or email, so that proper credit can be given to the Donor.
   c. To publicize the work of the AFMS Scholarship Foundation and support received from the clubs. This can be done by articles in the Regional Newsletter, listing contributions in the Newsletters, Manning a booth or table at the Regional Convention and Show.
   d. Acknowledge each donation promptly by letter, making a copy of the acknowledgement letter for the AFMS Scholarship Foundation Treasurer. Attach the check to the copy and mail. Do not hold for more than a week or two. Additionally, it would be helpful if the AFMS Scholarship President received copies of the letters acknowledging the donations and any and all letters written to the AFMS Scholarship Foundation Treasurer. All correspondence for the AFMS Scholarship Foundation President may be sent by email.
   e. Upon opening mail be sure there is a proper address on the letter before destroying the envelope.
   f. As donations “In Memory” of deceased persons give the AFMS Scholarship Foundation Treasurer the name and address of the bereaved so the usual printed notification can be sent.
5. FOUNDER’S CERTIFICATE is issued to an individual or business that contributed $500 or more, either as one gift or cumulatively. The Scholarship Chairperson should keep records of such personal donations and notify the AFMS [1].

6. Prior to the Regional Federation Convention and Show each year certificates with the Donor Club’s names and the total amount donated for the year will be forwarded to the Regional Scholarship Chairperson for their signature and for the chair to present at the Award Banquet or Director’s Meeting.
   a. The Donor Certificates will be provided by the AFMS Scholarship Foundation President and Treasurer with their signatures. The certificates will be made out using the information furnished by the Regional Chairperson no less than six (6) weeks prior to the Regional Federation Convention and Show.
   b. A place for signature of the Regional Chairperson will be included.
   c. The Regional Scholarship Chairperson, along with the Regional President and Show Chairman, will make the decision as to where and when the certificates are given out.
   d. Year is defined as from the previous Regional Convention and Show date to six (6) weeks before the next Convention. This will give the AFMS Scholarship Foundation time to issue each Regional’s Certificates before their Convention.

Operating Procedure #8
This Operating Procedure #8 is established by the Board of Directors in accordance with the AFMS Scholarship Foundation By-Laws.

Honoree & Student Liaison
After the AFMS Scholarship President establishes each Regional Honoree, (See O.P. #1, Section 2, Juries of Awards, Paragraph#2): The Duties of the Liaison shall be:

A. Reports directly to the AFMS Scholarship President and works closely with the President on all matters pertaining to the honorees, students, and schools.
B. Corresponds with each regional honoree regarding the school and students the honoree has chosen.
C. Works with each honoree to establish a contact person at the chosen school.
D. Answer questions on the Scholarships from the honoree or students after consultation with the President of the Foundation.
E. Ascertains the following: the name, department, email, and telephone number of the contact person, and a physical address for the school chosen prior to the fall semester. Checks from the Foundation will be sent to the contact person and put into an account for the student. (Administration department in some schools take a fee for administrative costs – this is to be avoided if possible)
F. Ascertains the following: the name of the student the honoree is selecting, home or school address, email, telephone number and student I.D. or Social Security number that is used by the school to track the student, prior to the beginning of the fall semester.
G. Corresponds with the student once they have been chosen.
H. Notifies the AFMS scholarship Treasurer who to make the checks out to and where and when they are to be sent.
I. Works with the AFMS Scholarship President to see the checks for the students are at the student’s school before school begins for the fall semester.
J. This position is a committee position with no compensation for duties rendered, except for office postage, telephone and out of pocket expenditures for office supplies. The budget will reflect this operation. Copies of bills for this operation will be sent to the AFMS Scholarship Treasurer.

Operating Procedure #8 adopted October 31, 2008, with a ballot by mail.

AFMS Land Use Policy

1. Adherence to the AFMS Code of Ethics assures compliance with most statutes and regulations governing collecting on public lands and encourages respect for private property rights and the environment. Clubs are urged to read the AFMS Code of Ethics in at least one meeting every year, to publish the Code frequently in the club newsletter, and to compel compliance on club field trips.
2. Individuals and clubs are urged to write their elected representatives and land use management agency supervisors regarding issues of rule making, legislation and enforcement affecting field collecting of minerals and fossils.
3. Individuals and clubs are urged to join and support activities of the American Lands Access Association (ALAA), a sister organization with responsibility for advancing the interests of earth science amateurs with legislatures and land use management agencies.
4. The AFMS will receive a report from ALAA at its annual meeting.
5. The AFMS endorses the principle of multiple use of public lands as a guarantee of continuing recreational opportunities.
6. Wilderness and monument designations are inconsistent with the principle of multiple use. In view of the vast amount of public land already designated as wilderness and monuments, future such designations should be minimal, taking into account the increased demand for recreational opportunities, including rockhounding, created by a growing population.
7. In furtherance of the principle of multiple use, the AFMS believes that laws, regulations and rules established by relevant governmental authorities should be designed to allow freest possible access to all public lands, coupled with minimal restrictions on the recreational collection of minerals, fossils, gemstone materials and other naturally occurring materials.
8. A right to collect minerals and fossils on public lands should be protected by statute.
9. The AFMS urges its members to work with any or all government authorities to achieve a good working relationship in order to improve the public image of recreational collectors.
AFMS Committees: 2021-22

Here is the Committee Chairs list for 2021-22. You can contact these people if you need information, have questions or to share ideas with them. Please note that the @ sign in the email address has been replaced by the word “at” to foil bots that collect email addresses.

All American Club
Mary Boesdorfer
<writteninwood at gmail.com>

AFMS Club Rockhound of the Year
Judi Allison
<nfmssec at gmail.com>

AFMS Newsletter
Suzanne Webb
<AFMSeeditor at gmail.com>

Boundaries
Bob Carlson
<illegitimusnoncarborundum at inbox.com>

Bulletin Editor's Hall of Fame
Frank Mullaney
<rockyfiv at aol.com>

Bulletin Editors Advisory
Susan Burch
<Scfmseditor at yahoo.com>

Central Office Administrator
Cheryl Neary
42 Jefferson Ave; Patchogue, NY 11772
516-449-5341
<centraloffice.afms at gmail.com>

Commemorative Stamps
Ellery Borow (See Safety)

Conservation and Legislation
Jerryld Simpson
<jsimpsonclaims at live.com>

Convention Advisory

Endowment Fund
Cheryl Neary
See Central Office

Financial Investment
Wayne Cox
<wayne3 at earthlink.net>

Historian
Jennifer Haley
<ladybuglanye at napablogger.com>

Inter-Regional Field Trip
Doug True
<truefossils12 at yahoo.com>

Judges Training Seminar
Margaret Kolaczky
<markolaczyk at gail.com>

Junior Programs
Lora Hall
<silver tipminis at msn.com>

Long Range Planning
Judy Beck
<kbeckfam at gmail.com>

Name Badge & Trophy
Frank Mullaney
(See Bulletin Editors Hall of Fame)

Nominating
David Wayment
aastainedglass@bellsouth.net

Parliamentarian
Sandy Fuller
<mwfreas at rock-biz.biz”

Past President’s Advisory
Judy Beck (see Long Range Planning)

Photography
John Martin

Program Competition
DeLane Cox
<delanec3 at earthlink.net>

Publications
Lee Whitebay
<whitebay at poncacity.net>

Public Relations
Bob Jones
<jonesb52 at gail.com>

Safety
Ellery Borow
<rocknellenry at fairpoint.net>

Show Consultant
Walt Beneze
<wmbenlbk at gail.com>

Uniform Rules
Lee Whitebay
See Publications

URC Eligibility Files
Leslie Wayment
<aastainedglass at bellsouth.net>

Ways and Means
Richard Jaeger
<jgrsci at aol.com>

Website/Webmaster
Marty Hart
<webmaster at amfed.org>

Web Site Contest
Don Shurtz
<don.shurtz at gail.com>

AFMS Scholarship Foundation
Sandie Fender, President
<sandie.fender at gmail.com>
Judy Beck, Vice President
Margaret Kolaczky, Secretary
Barbara Ringhis, Treasurer
**AFMS Code of Ethics**

I will respect both private and public property and will do no collecting on privately owned land without the owner’s permission.

I will keep informed on all laws, regulations or rules governing collecting on public lands and will observe them.

I will, to the best of my ability, ascertain the boundary lines of property on which I plan to collect.

I will use no firearms or blasting material in collecting areas.

I will cause no willful damage to property of any kind—fences, signs, buildings.

I will leave all gates as found.

I will build fires in designated or safe places only and will be certain they are completely extinguished before leaving the area.

I will discard no burning material—matches, cigarettes, etc.

I will fill all excavation holes, which may be dangerous to livestock.

I will not contaminate wells, creeks or other water supply.

I will cause no willful damage to collecting material and will take home only what I can reasonably use.

I will practice conservation and undertake to utilize fully and well the materials I have collected and will recycle my surplus for the pleasure and benefit of others.

I will support the rockhound project H.E.L.P. (Help Eliminate Litter Please) and will leave all collecting areas devoid of litter, regardless of how found.

I will cooperate with field trip leaders and those in designated authority in all collecting areas.

I will report to my club or Federation officers, Bureau of Land Management, or other authorities, any deposit of petrified wood or other materials on public lands which should be protected for the enjoyment of future generations for public educational and scientific purposes.

I will appreciate and protect our heritage of natural resources.

I will observe the “Golden Rule,” will use “Good Outdoor Manners” and will at all times conduct myself in a manner which will add to the stature and public image of rockhounds everywhere.

---

**Upcoming AFMS and Regional Federation Conventions**

<table>
<thead>
<tr>
<th>Year</th>
<th>California Federation</th>
<th>Eastern Federation</th>
<th>Midwest Federation</th>
<th>Northwest Federation</th>
<th>Rocky Mountain Federation</th>
<th>South Central Federation</th>
<th>Southeast Federation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>Lancaster, CA &lt;br&gt; May 6-8</td>
<td>Harrisburg, PA &lt;br&gt; Sept. 23-25 &lt;br&gt; Corrected Date</td>
<td>Springfield, MO &lt;br&gt; Oct. 21-23</td>
<td>Hillsboro, OR &lt;br&gt; Sept. 30- Oct 2</td>
<td>Las Vegas, NV &lt;br&gt; June 17-19</td>
<td>AFMS &amp; SCFMS &lt;br&gt; October 14-16 &lt;br&gt; New Orleans, LA</td>
<td>Marietta, GA &lt;br&gt; Nov. 19-20</td>
</tr>
<tr>
<td>2023</td>
<td>Howell, MI &lt;br&gt; Sept. TBD</td>
<td></td>
<td>AFMS &amp; NFMS- &lt;br&gt; Billings, MT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2024</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Purpose of the AFMS:**

To promote popular interest and education in the various Earth Sciences, and in particular the subjects of Geology, Mineralogy, Paleontology, Lapidary and related subjects, and to sponsor and provide ways to coordinate the work and efforts of all interested persons and groups; to sponsor and encourage the formation and international development of Societies and Regional Federations and thereby to strive toward greater international good will and fellowship.

The A.F.M.S. Newsletter is normally published monthly except January, July and August by the American Federation of Mineralogical Societies.

Each Regional Federation Club is entitled to receive three (3) copies of the AFMS Newsletter. These are usually sent to the President, Federation Director and Editor.

Subscription Information, Distribution Questions and address changes should be sent to the AFMS Central Office. Subscriptions are $5.00 per year. Checks should be made payable to “AFMS” and sent to Cheryl Neary, AFMS Central Office 42 Jefferson Avenue Patchogue, NY 11772-1008 516-449-5341 <centraloffice.afms at gmail.com>

Content: Letters, Editorial Comments, Submissions. Any questions or other communication concerning the content or format of the newsletter should be sent to the Editor. Suzanne Webb 9895 Kerrydale Ct. Reno, NV 89521-4401 775-624-8446 <AFMSeditor at gmail.com>

Deadline: 5th of the month preceding publication.

Material in this Newsletter may be duplicated for non-commercial purposes provided credit is given this publication and the author. For commercial use, the individual author(s) must be contacted for approval.