

## ALL-AMERICAN CLUB “Yearbook” ENTRY – For Year 2018

### Instructions for completing the entry form

1. Book can be submitted either as:

A) A printed document, limited to a maximum of **100** pages (one or two-sided). A loose leaf notebook or a scrapbook are suitable binders.

**OR**

B) One pdf file, **created with bookmarks to indicate sections**, with a maximum page count of **150** pgs. This can be emailed, mailed on a flash drive or burned to CD.

The Pdf can contain links to internal pages within the pdf, **not external web links**.

For example, Section 2 in the Entry form can link to the first page of Section 2. Each item within the section can link to the documentation supporting that criteria.

Printing the pdf should result in the generation of a complete physical book. You can include a DVD or video, but points will not be awarded for it. (we may not be able to open or play those files). Include all your documentation in the pdf or actual book.

2. The document should have six (6) sections, divided with the numbers 1 - 6, with the entry form in section 1 and the supporting documentation for each of the entry sections following the appropriate divider. Do not include all of the club newsletters for the year – include a list and 1 or 2 issues as supporting documentation. Do not include all of the exchange bulletins for the year - a list and a few sample pages is sufficient. There is no restriction on the number of pages in any one section, **PROVIDED THE TOTAL OF ALL SECTIONS DOES NOT EXCEED 100 PAGES or 150 pages if submitted as a pdf**. Supporting materials can include fliers, articles about club activities, show ads, show or meeting notices from newspapers; articles copied from club newsletter, screens shots, lists of chairs or officers, pictures, copies of certificates, reports printed in club newsletter, thank-you notes and other correspondence.

3. When filling out the entry form, mark all appropriate blanks (leave blank if answer is no) and entry numbers, or other information requested. Assemble supporting materials and lists following the appropriate section divider and insert photos and other graphics following the typed information.

4. All requested material is only **for the year 2018**.

5. Deadline for submitting to the AFMS chairman (rmkapta@comcast.net) is **FEBRUARY 1, 2019**. Check with your regional chairs for their deadlines.

### SECTION 1 - CLUB INFORMATION (NO POINTS AWARDED)

Club Name & Address \_\_\_\_\_

Date organized \_\_\_\_\_ Federation affiliation \_\_\_\_\_

Number of members: Adults \_\_\_\_\_ Honorary/Life \_\_\_\_\_ Juniors \_\_\_\_\_

Meeting Place: \_\_\_\_\_

[Include city, state]

Person filling out form: Name \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail \_\_\_\_\_

Mission or purpose of the club: \_\_\_\_\_

\*By submitting this entry, permission is granted to AFMS to publish this entry or excerpts of this entry, on the official AFMS website if this entry becomes a Gold level winner in the All-American Club Award contest. (*Only public information regarding the club as posted on their website will be included.*)

No, do not publish this entry on the AFMS website. (*check box only if you do not give permission*)

**SECTION 2 – SERVICE TO MEMBERS OR GUESTS (30+ POINTS)**

General Meetings: Number of meetings\_\_\_\_\_ Average attendance\_\_\_\_\_ Guests\_\_\_\_\_  
Programs: Include a separate list of programs for the year, including topic, speaker, etc.  
Board Meetings: Number of meetings\_\_\_\_\_ Average attendance\_\_\_\_\_  
Officers: Include a separate list of officers, directors, and committee chairmen.  
Junior Meetings: Number of meetings\_\_\_\_\_ Average attendance\_\_\_\_\_

Adult leader(s):\_\_\_\_\_

**Bonus:** Club uses **Future Rockhounds of America AFMS/FRA Badge Program** or has separate junior workshops or events other than meetings? \_\_\_\_\_

Special Group Meetings (Established groups): Number attending:  
Cabbing\_\_\_\_\_ Tumbling\_\_\_\_\_ Carving\_\_\_\_\_ Flint Knapping \_\_\_\_\_  
Faceting\_\_\_\_\_ Metal-working/metalsmith \_\_\_\_\_ Beading\_\_\_\_\_  
Mineral study\_\_\_\_\_ Fossil study\_\_\_\_\_ Intarsia\_\_\_\_\_ Jewelry making \_\_\_\_\_  
Other\_\_\_\_\_

Social Events: Number attending Picnic\_\_\_\_\_ Banquet\_\_\_\_\_ Holiday Dinner \_\_\_\_\_  
Other (Describe):\_\_\_\_\_

Club hosts Show: Yes\_\_\_\_\_ Date(s) \_\_\_\_\_  
Dealers: #\_\_\_\_\_ Demonstrators: #\_\_\_\_\_  
Member Displays: #\_\_\_\_\_ Junior Displays : #\_\_\_\_\_  
**Bonus:** Competitive Displays by members? Yes\_\_\_\_\_ Include list of participants.

Special Features: Club library: Yes\_\_\_\_\_  
Yearbook committee or Website committee: Yes\_\_\_\_\_  
Lapidary studio/workshop (supported by and available to members): Yes\_\_\_\_\_

Field Trips: Yes\_\_\_\_\_ No. of trips in field \_\_\_\_\_ Other trips (museum, shows)\_\_\_\_\_  
Other clubs invited? Yes\_\_\_\_\_

Workshops: (beading, lapidary skills, jewelry, etc): Yes\_\_\_\_\_ Include a separate list of workshops.

Club maintains an active Website: Yes\_\_\_\_\_ URL \_\_\_\_\_

Traveling club display (For other club shows, youth groups, schools, etc.): Yes\_\_\_\_\_

**SECTION 3 - PUBLICATIONS AND PUBLICITY (15 POINTS)**

Bulletin: Yes\_\_\_\_\_ Bulletin name\_\_\_\_\_

Editor's name\_\_\_\_\_

Club Website/Facebook site: Show information posted: Yes\_\_\_\_\_

Meeting information posted: Yes\_\_\_\_\_

Workshop information posted: Yes\_\_\_\_\_

Meeting notices posted in public places: Yes\_\_\_\_\_ Where? \_\_\_\_\_

Meeting notices published in local media: Yes\_\_\_\_\_ Where? \_\_\_\_\_

Show fliers posted in public places: Yes\_\_\_\_\_ Where? \_\_\_\_\_

Show information published in local media: Yes\_\_\_\_\_ Where? \_\_\_\_\_

Free or paid ads on TV/radio/web: Meeting notices: Yes\_\_\_\_\_

Show information: Yes\_\_\_\_\_

**SECTION 4 - SUPPORT FOR REGIONAL FEDERATIONS, AFMS AND OTHER CLUBS  
(20+ POINTS)**

Members served in Federation as Officers, Committee Chairs or committee members:

Regional federation: Yes \_\_\_\_\_ Include a list of members serving.

AFMS: Yes \_\_\_\_\_ Include a list of members serving.

Members attended a Federation convention or show:

Regional Federation: Yes \_\_\_\_\_ # \_\_\_\_\_

AFMS: Yes \_\_\_\_\_ # \_\_\_\_\_

Members supported Federation scholarships or endowment funds:

AFMS: Scholarship fund: Yes \_\_\_\_\_ Endowment fund: Yes \_\_\_\_\_

Other support for regional federations? (explain) \_\_\_\_\_

Members gave programs for other clubs: Yes \_\_\_\_\_ Include a list of programs.

Members attended other club shows, swaps, etc: Yes \_\_\_\_\_

Members held joint field trips with other clubs: Yes \_\_\_\_\_

Members displayed/demonstrated at other shows: Yes \_\_\_\_\_

Club exchanged bulletins with other clubs: Yes \_\_\_\_\_ Include a list.

**Bonus:** Club was host to a Regional Federation Convention or AFMS convention in 2016:

Yes \_\_\_\_\_ When and where? \_\_\_\_\_

**Bonus:** Bulletin Editor is a member of Scribe: Yes \_\_\_\_\_

**Bonus:** Members performed as judges for Bulletin Editor's contest, Competitive displays or Website competitions? \_\_\_\_\_ List names, details or photo documentation

**SECTION 5 - COMMUNITY RELATIONS (15 POINTS)**

Members gave talks or demonstrations at local schools: Yes \_\_\_\_\_ Include a separate list of those given.

Members gave talks or demonstrations to local groups: Yes \_\_\_\_\_ Include a separate list of those given.

Members maintained displays at local public sites: Yes \_\_\_\_\_ Include a separate list of sites.

Members maintained a booth or an activity at a local event: Yes \_\_\_\_\_ Include a separate list of events.

Members donated materials to school, college, scouts, etc: Yes \_\_\_\_\_ Include supporting documentation.

Members active in local affairs: Yes \_\_\_\_\_ Include supporting documentation.

**SECTION 6 - GOVERNMENT AGENCY AND LEGISLATIVE RELATIONS (10+ POINTS)**

Members served on governmental agency committees: Yes \_\_\_\_\_ Include a list of those who served.

Members commented on government agency proposals, etc: Yes \_\_\_\_\_ List of proposals and participants.

Members contacted congressional representatives regarding legislation affecting access and collecting sites:

Yes \_\_\_\_\_ Include a list of representatives contacted and legislation or copies of letters.

Members supported access/collecting lobbying organizations like ALAA: Yes \_\_\_\_\_ List organization(s).

**Bonus:** Club is member of ALAA: \_\_\_\_\_ Yes

**SECTION 7 - OVERALL FORMAT AND PRESENTATION - (10 POINTS POSSIBLE)**

This section evaluates neatness, organization, grammar, spelling, pg count restrictions, and overall presentation of material.

**SCORING AND AWARDS**

First Place Gold All American –over 100 points (average of three)

Gold All-American Club Award: 90 - 100 points (average of three)

Silver All-American Club Award: 80 - 89 points (average of three)

Bronze All-American Club Award: 70 - 79 points (average of three)

Honorable Mention: Less 70 points (average of three)

**Bonus** +1 point for each